St. Swithin
Anglican Church
Y O U T H

SERVICE PROJECT SUPERVISORY PLAN

September 29, 2023

LOCATIONS

Habitat for Humanity: Landscaping at various homes
Jeremiah's Italian Ice: 9685 Golden Eagle Way, Springfield

CONTACT INFORMATION

(251) 555 - 6797   **Stephanie McSteffers**, *Youth Director*
(706) 666 - 3945   **Alec Fisher**, *Junior High Coordinator*

SCHEDULE

8:15 am	Meet at church and load vehicles with food
8:30 am	Depart for Habitat for Humanity locations
9:00 am - 1:00 pm	Arrive, setup and work
1:00 pm - 1:30 pm	Lunch
1:30 pm	Depart for Jeremiah's Italian Ice
3:00 pm	Pickup at Church

OTHER INSTRUCTIONS:

• Wear outdoor work clothes; closed toe shoes
• Bring $5-$10 for Jeremiah's Italian Ice, and a bagged lunch (and labeled water bottle)
• Bottled water will be provided; coolers will be provided for lunch bags

POLICIES & PROTOCOLS

1) Sickness - If in the last 48 hours before the event date, your child has had a fever higher than 100.4, body ache, nausea, persistent diarrhea, persistent coughing, congestion, or sore throat, please keep them home.

2) Mobile Phones - Adult leaders will contact parents in the event of an emergency. *St. Swithin's, and adult leaders are not responsible for any lost or damaged devices.*

3) First Aid - A basic first aid kit will be accessible to adult leaders at the service project location.

4) Drivers - All drivers will be provide a copy of their license and proof of insurance. No unplanned stops will be permitted beyond the locations mentioned above, except in the event of an emergency, in which case Steph or Alec must be contacted.

5) Two Adult Rule - Students are not permitted to be alone with one adult, or out of view of an adult. In the event of injury or sickness, students will be accompanied by at least (2) adults, or (1) adult and (1) student.

6) Discipline - If a student is found misbehaving, bullying, physically or verbally inappropriate, disrespectful, or otherwise uncooperative, they will be confronted and parents may be contacted to pick up their child from the premises.