Appendix B:

Individual Acknowledgment of Receipt of Policies

All Clergy, Lay Employees, Volunteers, Vestry, and Postulants for Holy Orders *****

I hereby acknowledge that I have received a copy of the POLICY FOR SEXUAL MISCONDUCT and the individual church addendum to this policy (optional), and I recognize that this document is intended for CLERGY, EMPLOYEES, AND VOLUNTEERS in the GULF ATLANTIC DIOCESE OF THE ANGLICAN CHURCH IN NORTH AMERICA, and that it was adopted by the Bishop and Diocesan Council, May 9th, 2013, revised and updated July, 2022. I understand and commit myself to its content.

I certify that I have completed the necessary diocesan approved training outlined in this policy.

Please check **one** of the following: ☐ Clergy ☐ Lay

_____ _____

Signature *Date*

_____ _____

Print Name *Position*

_____ _____

Parish/Church/Congregation *City*

*** This receipt must be signed by all clergy domiciled, licensed or serving in this Diocese; by all employees of the Diocese and its churches; by all Vestry Members and other congregational leadership groups, by all Postulants for Holy Orders; all volunteers for the Diocese who regularly supervise children/youth activities; and all lay members of diocesan leadership groups.**

The diocesan office will maintain file(s) for this document completed, signed and dated for its all clergy domiciled or licensed in the Diocese, and postulants of the Diocese. These files will be reviewed as part of the annual review as described in Canon XV Section 4.

All churches, congregations, and fellowships will maintain file(s) for this document completed, signed and dated for all employees and lead volunteers of the church, congregation, or fellowship. These files will be reviewed as part of the annual review as described in Canon XV Section 4.

All authorized ministry groups of the Diocese will maintain file(s) for this document completed, signed and dated for all employees and directors of the ministry group. These files will be reviewed as part of the annual review as described in Canon XV Section 4.

This document serves as acknowledgement of Receipt of Policies for the duration of employment or service.